# APPLICATION FORM

## FOR HIGHER AND POST-GRADUATE STUDIES IN SOFIA UNIVERSITY

### Personal Data

|  |  |  |
| --- | --- | --- |
| Surname, First name: |  | Photo |
| Country: |  |
| Sex (Male / Female): |  |
| Day, year and place of birth: |  |
| Marital status: |  |
| Nationality: |  |
| Permanent address: |  |
| E-mail: |  |  |
| Tel. / Mobile: |  |  |

#### Educational Background

1. Secondary education

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Secondary School | Years (from/to) | Location | Certificate (year of issue) |
|  |  |  |  |

1. Higher education

|  |  |  |  |
| --- | --- | --- | --- |
| Name and location of The Higher Education Institutions/Universities | Subject | Year of completion | Awarded Diploma or degree |
|  |  |  |  |

#### Present status – Employment record:

|  |  |
| --- | --- |
| Employing organization and position: |  |
| Period of employment: |  |

#### Foreign Language Proficiency:

|  |  |  |
| --- | --- | --- |
| Language | Writing | Speaking |
| BULGARIAN |  |  |
|  |  |  |
|  |  |  |

(Please, fill in the appropriate: excellent, good, poor)

#### Studies in Bulgaria:

1. If applying for under-graduate studies in Sofia University

|  |  |
| --- | --- |
| DESIRED SUBJECT: | 1. |
|  | 2. |

1. If applying for post-graduate studies

|  |  |
| --- | --- |
| Master’s Degree |  |

(full-time / part-time / distance)

|  |  |
| --- | --- |
| Faculty |  |
| Ph.D. Degree |  |

(full-time / part-time / distance)

|  |  |
| --- | --- |
| Specific topics, themes:  |  |
| Specialization |  |

(full-time / part-time / distance)

|  |  |
| --- | --- |
| Field of study: |  |
| Duration of specialization period: |  |
| Desired session to conduct specialization in Bulgaria |  |

**PERSONAL STATEMENT / DECLARATION**

[ ] I declare that all of the application documents submitted to Sofia University “St. Kliment Ohridski” are authentic and the information included in all of them is true and correct.

[ ]  I agree my personal data concerning my health including the personal data from my medical certificate to be processed by Sofia University “St. Kliment Ohridski” for the purpose of my application and enrolment as a student at the University.

**Contact details of the Data Controller: Sofia university “St. Kliment Ohridski”,** telephone: (+359 2) 9308 200, address 15 Tzar Osvoboditel Blvd., Sofia, Bulgaria

**Contact details of the Data Protection Officer: Assoc. Prof. Eliza Stefanova**, PhD, e-mail: dpo@uni-sofia.bg, (+359 2) 9308 423, address 15 Tzar Osvoboditel Blvd., Room 12, Sofia, Bulgaria

I am informed that:

The provided personal data is processed by Sofia University “St. Kliment Ohridski” for the purpose of my Application and enrolment as a student at the University.

The controller collects and processes my personal data under Art. 6, para. 1, letter “c” and “f” of Regulation (EU) 2016/679 (GDPR), and in particular for compliance with a legal obligation to which the controller is subject as well as for the purposes of the legitimate interests pursued by the controller.

The controller collects and processes my health data under Art. 9, para 2, letter “a” of Regulation (EU) 2016/679 (GDPR), and in particular the data subject has given explicit consent to the processing of those personal data for one or more specified purposes.

The University processes the personal data as a controller and, if necessary and solely for the purpose of carrying out its activities, may transfer to personal data to third parties – data controllers or data processors.

It is possible, at the request of a state or judicial authority, and subject to a legal obligation, for the University to disclose the personal data, including for national security purposes.

I am acquainted with my rights under GDPR, and more specifically that I may request the University to give me access to the personal data processed for me, to request rectification or completion of my information, to receive the data processed for me in a machine-readable format, to object to the processing of my data, limit their processing, and withdraw my consent to processing, or request that all data be erased if the conditions and legal prerequisites are met.

The University keeps the personal data for the entire period of my study until the completion of the educational qualification degree, after which the files are archived and are stored for an unlimited period of time for the purpose of preserving the legitimate interests of the University.

I am aware that I have the right to report or complain about concerns about violation of my personal data protection rights to the competent regulatory body: Commission for Personal Data Protection, Sofia 1592, 2 Prof. Tsvetan Lazarov Blvd., www.cpdp.bg.

*You can find the full text of the Privacy notice of the Sofia University “St. Kliment Ohridski” on the website: https://www.uni-sofia.bg/*

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  |  | Signature: |